

**Classified Staff Council Meeting
Minutes
October 25, 2023**

Pierpont Classified Staff Council met on **TEAMS** on **October 25, 2023** at 2:00pm.

PRESENT: Mary Jo Rutherford, Memori Dobbs, Christy Reger, Annette Shaw, Maynard “Chip” Hawkins, and Don Clutter

1. Mary Jo Rutherford, Chairperson, called the meeting to order.
 - **Congratulations** to Jama Marshall Roy on the new addition to her family. While Jama is on leave, Mary Jo Rutherford will take Minutes for the Meetings.
2. **Old Business**
 - **Approval of September 27, 2023 Classified Staff Council Meeting Minutes**
Due to a lack of a quorum, the approval of the **September 27, 2023 Classified Staff Council Meeting Minutes** was tabled to the next Meeting.
 - **Raffle Basket Fund Raiser**
The drawing for the **Raffle Basket** will be on October 27, 2023. All money and raffle tickets are to be turned in to Juanita Nickerson and/or Jaden Dent before the drawing. Thank you to all who helped make the fundraiser a success.
 - **FAN CLOTH Fund Raiser**
Mary Jo Rutherford reported that the **FAN CLOTH Fundraiser** was going slow and asked Classified Staff Council Members whether to end it on October 31, 2023 as scheduled or ask FAN CLOTH for an extension of two weeks to see if we can meet our goal. It was the consensus of the Council to ask for an extension. Mary Jo Rutherford will check with FAN CLOTH.
 - **Canteen Open at ATC**
“Chip” Hawkins reported that the **vending machines** are up and running at the ATC Canteen and is being well received. There was a discussion on vending machines at the other Pierpont locations. The Caperton Center has two Vending Machines. FSU have vending machines at the Robert C. Byrd Aerospace Center. Discussion followed. “Chip” will check with Dale Bradley about Pierpont getting vending machines for the Robert C. Byrd Aerospace Center. Annette Shaw will ask Brad Gilbert.
 - **Food & Supply Boxes**
Boxes have been placed in the different Pierpont buildings to **collect non-perishable food and supplies that students or staff may need**. Mary Jo Rutherford will check with Juanita Nickerson to have Matt Turner put an article about the boxes in the E-News.

3. New Business

- **BOG Report – Juanita Nickerson**

No report.

- **ACCE Report – Maynard “Chip” Hawkins**

- “Chip” met virtually with ACCE on October 18, 2023. The main topics were:
Concealed Carry for Institutions and Classified Staff being paid on the **2017 Pay Scale**.

- Questions?

- Discussion followed.

- Next **ACCE Meeting** is **November 20, 2023**.

- Mary Jo Rutherford reported that the **Presidential Council has been reinstated** and she is representing Classified Staff at the Meetings. In the event she is unable to attend a Meeting, Memori Dobbs will represent classified staff. If classified staff have something that they would like her to bring to the Presidential Council, they are asked to let her know. Classified Staff Council members felt we should ask about our pay being on the 2017 Pay Scale.

- **Classified Staff Council Scholarship Application – 2023-2024**

Mary Jo Rutherford received an e-mail from HR. They have received an application for a **Classified Staff Council Scholarship** for **2023-2024 Academic Year**. Mary Jo asked the Council members present how they felt about awarding a scholarship to a classified staff member working on an academic degree for the Spring 2024 Semester. There is \$2,600.00 in the Scholarship Fund with the Pierpont Foundation. A \$500 Scholarship was awarded to a classified staff in July 2023. Since there was a lack of a quorum for a motion to be made, seconded and voted on, Mary Jo will e-mail classified staff and ask for a motion, a second and a vote to award a full-time scholarship to a classified staff member for the Spring 2024 Semester. Classified Staff present at the Meeting felt that is why we have the Scholarship Fund.

- **Meet and Confer Meetings**

These Meeting are held once a month either at the ATC or at the Caperton Center with our President and Cabinet Members. Classified Staff are welcomed and encouraged to attend these important meetings. Thank you to the classified staff members who attended this morning’s meeting. It was a good meeting.

- **Standing Committees**

According to our Constitution, each member of the Staff Council will serve on at least one Council Committee but not more than two Committees. Classified Staff are asked to let Mary Jo know what Committee he/she would like to serve on. **The committees are: Legislative Affairs, Election, Staff Development, Website and Special Events.**

4. Issues/Concerns

None

OTHER

-There is \$180.00 in our **Events Fund**.

-Mary Jo Rutherford has been asked to be on the **IT Committee** representing Classified Staff.

If any classified staff has something that they would like her to bring before the committee, they are asked to let her know.

5. Next Meeting will be on November 15, 2023 at 1:00pm on TEAMS.

6. Meeting was adjourned.

Respectfully submitted,

Mary Jo Rutherford
Acting Secretary