

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

Board of Governors Meeting

**Tuesday, February 20, 2024
2:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors was held on February 20, 2024, beginning at 2:00 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

I. Call to Order

David Hinkle, Chair, called the meeting to order in open session at 2:03 PM.

II. Conflict of Interest

David Hinkle requested Board members to examine the agenda and disclose any potential conflicts of interest.

III. Roll Call

Amanda Hawkinberry conducted a roll call:

Name	Present/Not Present
Brian Bozarth	Present
Dr. Susan Woods Coffindaffer	Present
Thomas Cole	Present
David Hinkle	Present
Anthony Hinton	Present
Lisa Lang	Present
Madison Martin	Not Present
Christine Miller	Present
James H. Myers III	Not Present
Juanita Nickerson	Present
Jeffrey Powell	Present
Joanne Seasholtz	Present

Amanda Hawkinberry announced there was a quorum present.

Others Present:

Members of President's Cabinet, faculty, staff, and others

IV. Public Comment

No comments were received via email.

A. Faculty Senate

Vickie Findley offered comments from Faculty Senate.

B. Classified Staff

Mary Jo Rutherford offered comments from Classified Staff.

C. Non-Classified Staff

John Davis offered comments from Non-Classified Staff.

D. Student Government Association

Devin Teeter offered comments from SGA.

V. Consent Agenda

Thomas Cole moved to approve the November 14 meeting minutes. Anthony Hinton seconded the motion. All agreed. Motion carried.

VI. Academics and Student Services Committee

Thomas Cole reported there were no action items for Board approval. The committee heard informational items only.

VII. Human Resources, Bylaws, Policies Committee

A. Resolution for Approval of Comments and Final Draft for Policy PP-2009 Sexual Harassment

Joanne Seasholtz moved to accept the changes and final draft for Policy PP-2009 Sexual Harassment. Anthony Hinton seconded the motion. All agreed. Motion carried.



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: Empowering individuals to transform their lives through education
Tagline: Education that works!

B. Resolution for Approval to repeal Policy PP-8029 Open Meetings

Joanne Seasholtz moved to approve the repeal of Policy PP-8029 Open Meetings. Juanita Nickerson seconded the motion. All agreed. Motion carried.

VIII. Finance and Administration Committee

A. January 31, 2024 Combined Finance Report – *Informational*
(Dale Bradley, VP of Finance and Administration)

Dale Bradley presented the January 31, 2024 Combined Finance Report.

B. Contracted Service Providers January 2024 - *Informational*
(Dale Bradley, VP of Finance and Administration)

Dale Bradley presented the Contracted Service Provider Report.

C. FY 2024 Capital Projects Update - *Informational*
(Dale Bradley, VP of Finance and Administration)

Dale Bradley presented the FY 2024 Capital Projects Update Report.

D. Approval of Capital Funds for Culinary HVAC Control System
(Dale Bradley, VP of Finance and Administration)

Anthony Hinton moved to budget \$40,000 of the remaining Culinary Relocation Capital Project Funds for the Installation of HVAC Control and Monitoring System for the Culinary Academy at Middletown Commons. Christine Miller Seconded the motion. All agreed. Motion carried.

IX. Advancement and Public Relations Committee

Pierpont's 2nd Annual Day of Giving will be held on March 14 (Pi Day). The Foundation has set a goal to raise \$50,000 in honor of Pierpont's 50th birthday. Various campaigns and challenges will be held to help meet department fundraising goals.

Kristen Cosner and Matthew Turner presented their **Day of Giving Presentation** (Attachment A).



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X. ATC Advisory Board

A. Industry Relations & Partnership Report

The Industry Relations & Partnerships Report was reviewed.

XI. Executive Session – Closed Session

- A. Jeffrey Powell moved that the Board go into Executive Session in accordance with WV Code §6-9A-4. Thomas Cole seconded the motion. All agreed. Motion carried.

Items brought into Executive Session:

1. Human Resources
2. Future Program Development
3. ATC Deferred Maintenance

B. Exiting Executive Session – Back to Open Session

Lisa Lang moved to exit Executive Session and return to Open Session. Thomas Cole seconded the motion. All agreed. Motion carried.

XII. Adjournment

There being no further business, Thomas Cole moved to adjourn the meeting. Jeffrey Powell seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



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2024 Day of Giving

Thursday, March 14

Celebrating 50 years

© Created by
Kristen Cosner - Director of Social Media and Community Affairs

Presented by
Matt Turner - Director of Marketing and Communications
Kristen Cosner - Director of Social Media and Community Affairs
Not for external use

A look into this year's campaign:

- 24 campaigns across campus
- Goal: \$50k and 150 donors
- "Sweet Taste of Victory" Challenge
- We need your help: challenges and matches



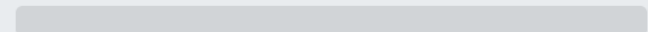


Donation Matches and Challenges

The Elliott Family: \$500 Early Childhood Challenge

[Early Childhood Education](#)

Rusty Elliott, Vice Chair of the Pierpont Foundation, and his wife Sissy, will match gifts to the Early Childhood Education campaign dollar for dollar up to \$500.



\$500 MATCH

\$500 REMAINING

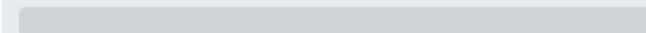
[VIEW PROFILE](#)

[DONATE](#)

Natalie Tennant: The Pierpont Campus Challenge

[President's Fund](#)

Foundation Board Chair, Natalie Tennant, will match gifts to the President's Fund dollar for dollar up to \$500.



\$500 MATCH

\$500 REMAINING

[VIEW PROFILE](#)

[DONATE](#)

The Fantasia Family: The Student Hardship \$500 Challenge

[Student Hardship Fund](#)

Nick Fantasia, Pierpont Foundation Treasurer, and his family, will match gifts to the Student Hardship Fund dollar for dollar up to \$500.



\$500 MATCH

\$500 REMAINING

[VIEW PROFILE](#)

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Day of Giving Site

giving.pierpont.edu



Day of Giving Promotional Suite

Marketing Materials



MARCH 2024

50th Anniversary Day of Giving Promotional Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	1	2
3	4	5	6	7 DONATIONS OPEN	8 Natalie Tennant Live on WDTV First at Four	9
	Campaign Fundraiser Sign-ups Save the Date Promotion					
10	11	12	13	14 DAY OF GIVING Campaign is LIVE Share Day of Giving Site + Campaigns, All Comms Methods	15 DAY OF GIVING CELEBRATION	16
	Begin Pre-Giving Promotion Share Day of Giving Site, All Comms Methods					
17	18	19 DONATIONS CLOSE	20	21	22	23
	Success Phase Promotion Thank-You Videos, Postcards, and Messaging, All Comms Methods					
24	25	26	27	28	29	30
31						
		Pre-giving Phase	Giving Phase	Success Phase		

