

**Pierpont Community and Technical
College Faculty Senate Meeting**

Friday, October 13th, 2023

ATC 216

No Teams recording is available for this meeting

I. Roll Call

<i>Anthony Anobile</i>	<i>Jennifer Ellison</i>	<i>Nick George</i>	<i>Stephanie Newbrough</i>
<i>Rachel Plybon Beach</i>	<i>Sara Feltz</i>	<i>Brad Gilbert- absent</i>	<i>Bryanna Ordiway</i>
<i>Les Boggess</i>	<i>Vickie Findley</i>	<i>Blake Lilliard- absent</i>	<i>Erika Rush</i>
<i>Ironda Campbell</i>	<i>Lisa Foster- absent</i>	<i>Jack Lowe- absent</i>	<i>Elliott Stricklin- proxy Cindy Rodina</i>
<i>Janet Cole</i>			<i>Melissa White</i>

Faculty Representatives Present

Business, Aviation, & Technology:

*General Education &
Professional Studies:*

Pam Hamilton

Health Sciences:

ACF Representative:

Anthony Anobile

BoG Representative:

Susan Coffindaffer

SGA Representative:

Attending Deans:

Amy Cunningham

Faculty & Guests:

Provost Michael Waide

Excused:

Call to Order

Senate President Findley called the meeting to order at 1:11 pm in room 216 of the ATC. No virtual meeting option was available per Senate President Findley's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established with the agenda.

II. Welcome by the President

- A. Senate President Findley welcomed everyone to the October meeting.

III. Minutes of Previous Meeting(s)

- A. Corrections to / Approval of Sept 8, 2023, Faculty Senate minutes.
- B. Les Boggess motioned to approve minutes. Melissa White seconded the motion. Senate President Findley called the vote which passed unanimously.

IV. Senate President's Report (hard copy available in Oct Teams folder)

- A. A draft of the Emergency Management Plan will be sent to all faculty and staff. Homeland Security, Fire, and Police all made recommendations that were incorporated into the plan.
- B. Committee meetings
 - 1. The new Online Learning Committee was the last standing committee to meet to nominate a chair (Rachel Plybon-Beach)
 - 2. Non-standing committees will now meet to nominate chairs, with Vickie emailing members to find availability to meet and nominate chairs.
- C. The Mon Health Career fair took place on Thurs Oct 12, 2023. Over 500 students from multiple local high schools came to the Bridgeport Conference Center. Pierpont had three tables to represent programs, certificates, and skill sets available in Health Sciences and received many information cards from interested students.
 - 1. Discussion included comments about the variety of career booths, such as IT, security, and human resources, that were present even though it was listed as a Health Science event.
 - 2. Melissa White asked if a recommendation could be made from Faculty Senate to have Enrollment Services work with Deans prior to local career events to determine which programs should be represented.
 - 3. Ironda Campbell gave Kudos to Vickie for looking out for all programs.

V. Administrative Reports

- A. Provost Michael Waide gave thanks to all faculty and staff for their hard work in preparing for and welcoming the HLC inspection team.
 - 1. The HLC team spot-checked syllabi for contact hours, embedded General Education outcomes, and Essential Functions, and reviewed every 10th faculty file for official transcripts. The team requested additional documents prior to leaving.
 - 2. Review of the in-person meetings and evidence provided will take place over next two weeks. A final report will then be given, after which time Pierpont will have two weeks to review for corrections and a small window of time to respond to the site team.
 - 3. The findings will be presented to the HLC Institutional Actions Council in December, with results following, possibly not until January.

VI. Faculty Representation and Committees

- A. ACF Report: Anthony Anobile – ACF (copy available in the TEAMS Oct folder)
 - 1. Although not having officially met since July, email communications between members suggest that HEPC is looking into the downfalls of AI, including cheating.
 - a. West Liberty and other colleges are already using verbiage about using AI
 - 2. Next meeting is scheduled for Nov 3-5, 2023, at Stonewall Jackson Resort to discuss the next year's agenda.
- B. Board of Governors Report: Susan Coffindaffer (copy available in TEAMS Oct meeting folder)
 - 1. All BOG committees met in Sept except the Technology and Date Reporting committee.
 - a. The Human Resources, By-Laws, and Policies committee reviewed and recommended revisions to policies for alcohol usage during college events and the use of institutional facilities.
 - b. CFO Dale Bradley provided the Finance and Administration Committee with financial updates, including a report that college did not have a budget deficit as of September 18, 2023.
 - c. Good news was reported from both Academic and Student Services Committee and the Advancement and Public Relations Committee. First-time freshman numbers are up for the first time since COVID and Pierpont has increased its social media engagement to the highest of all two-year institutions, even surpassing some four-year schools. In addition, the Culinary Academy has bi-weekly cooking segments aired on WDTV-5 News "Tasty Tuesday", featuring recipes prepared by students and faculty.
 - 2. At the regular meeting on September 19, 2023, at 2pm, President Hayward commented on implementation of a Strategic Plan, which was worked on by a previous board, but never approved. Discussion focused on whether to utilize and update previous plans. The board decided to first review the work completed in 2019-2020 before making a final decision.
 - 3. The BOG met with the HLC Accreditation Team on October 9, 2023. The greatest concern expressed was the lack of a Strategic Plan.
 - 4. Susan attended the WV BOG Summit in Charleston, WV, on October 11-12, 2023.
 - a. The first day sessions included roundtable discussions with high school administrators about barriers students face in accessing college courses and achieving success. It was commented that the culture does not seem to value higher education and that colleges could learn recruiting lessons from the military, by going out to meet with students at the high schools.
 - b. Dr Mark Million spoke about the role of the Board and CEO in creating possibilities in infrastructure and design to overcome student obstacles in accessing internet/Broadband. He encouraged 'thinking outside the box' and utilizing innovative models used by other schools, such as Mastery Transcript Consortium, Western Governors University, and Houston Community College's ACCelerator.
 - c. Susan spoke with FSU president Dr. Mike Davis and FSU Faculty Representative Gina Fantasia, who both expressed wanting to

normalize relations between FSU and PCTC.

- d. Other sessions included discussions about the Educational Funding Formula, the new FAFSA, and a presentation by Dr. Paul Friga about the financial health of colleges, in which he recommended that boards should consider institutional position (mission, values, and vision), priorities, performance (success metrics) and budget when creating a Strategic Plan.

C. SGA Report – no report

VII. Old Business

A. Committee on Committees Final reading-

1. President Findley explained that the Committee on Committees List, finalized in Sept, needed to be amended due to changes with representation in Faculty Personnel Committee. The appointment of the new Committee on Committees will occur at the December meeting, since the November meeting has been cancelled.
2. Les Boggess moved to approve the amended Committee on Committees list as presented; Nick George seconded the motion. Senate President Findley called the vote which passed unanimously.

VIII. New Business

A. How to navigate Faculty Senate and committee files in the TEAM drive was demonstrated.

1. Each committee has both a separate TEAMS drive and a folder in the Faculty Senate TEAM 2023-2024 files that lists all three Senate officers and committee chairs as owners. This will allow both officers and chairs to make changes that ensure proper succession of committee members, when necessary.
2. The committee chair is responsible for loading the agenda and meeting minutes from each committee meeting held to the respective Faculty Senate TEAM folder one week prior to the monthly Senate meeting. The templates for monthly and year-end reports can be found in the 2023-2024 folder of the Faculty Senate TEAM drive. Information from committee meetings can be kept in each committees individual TEAM drive

IX. Open Forum and Discussion

X. Announcements:

- A. Oct 18 3-5pm ATC Design Lab hosting a face-to-face workshop on digital portfolios. Same presentation will occur again on Nov 1
- B. Oct 19 Pierpoint Community Trick or Treat
- C. Oct 25 Meet and Confer; Caperton
- D. Oct 31 Vitalant blood drive ATC 216
- E. Nov 18 Open House, Caperton Center
- F. Board of Governors – next meeting Nov 14, 2023 (not meeting in Oct)
- G. Faculty Senate – next meeting Dec 8, 2023, at 1:00 pm

XI. Adjournment

- A. With no further business or announcements, movement was made by Les Boggess to adjourn and seconded by Sara Feltz. The meeting was adjourned at 2:09 pm.

Respectfully submitted,

Erika Rush

2023 – 2024 Pierpont Faculty Senate Secretary