

Classified Staff Meeting Minutes

October 23, 2024 | Teams | 1:30pm

Attendees:

Chairperson Mary Jo Rutherford, Jama Marshall Roy, Don Luketic, Juanita Nickerson, Annette Shaw, Christy Reger

1. Call to Order

Chairperson Mary Jo Rutherford called the meeting to order.

2. Old Business

- There were motions to approve minutes:
 - May:
 - Annette made a motion to approve the minutes. Juanita seconded.
 - June:
 - Christy made a motion to approve the minutes. Don seconded.
 - August:
 - Juanita made a motion to approve the minutes. Annette seconded.
 - September:
 - Juanita made a motion to approve the minutes. Christy seconded.
- All motions were carried.

3. New Business

- BOG Report – Juanita Nickerson
 - Strategic Plan has been approved by BOG.
 - College Seal has been updated and approved.
 - Grant funding for Virtual Reality (VR) Learning approved.
 - Marketing is updating in some areas to align with new strategic plan and better the department.
- ACCE Report – Chip Hawkins: Absent
- Committee Reports
 - Legislative Affairs
 - No updates
 - Staff Development – Jama Marshall Roy
 - Upcoming training: Suicide Prevention Role-Play Training October 30th at 2:00pm.
 - Dr. Suzan Clemens is the Non-Classified Staff Chairperson and asked Classified Staff Chairperson Rutherford if the organizations can collaborate to do trainings together.

- The Classified Staff agreed to collaborate.
 - Jama will share this with Non-Classified Chairperson Clemens.
 - Website
 - Mary Jo will send the approved meeting minutes to Kristen to be posted.
 - Special Events
 - No updates
- Fundraisers
 - Mary Jo was contacted about doing a BSN Sports fundraiser (Fan Cloth transition company).
 - A concern was raised about the logo not being finalized at this time but coming forward around the New Year.
 - A suggestion was made to try this fundraiser in the Spring of 2025.
 - This fundraiser will be tabled until further notice.
 - Mary Jo asked if the Classified Staff Council would want to do any fundraisers throughout the rest of this year.
 - The council agreed to wait until the New Year.
- Projects with Non-Classified Staff
 - Non-Classified Chairperson Clemens inquired about doing projects such as scholarship funding.
 - Classified Staff Chairperson Rutherford suggested to play this by ear for the time being.
 - The council agreed.
- Upcoming Events
 - Community Trick or Treat Event
 - October 29th from 5:50-7:00pm
 - First-Generation College Student Celebration
 - Hear inspiring first-gen success stories
 - Connect with fellow trailblazers
 - SMASH barriers in our Mobile Rage Room
 - Thursday, November 7th & Friday, November 8th
 - 11:00am-2:00pm
 - Room 216B at the Advanced Technology Center
 - November 11th-15th: Your Community's College Week – See schedule of events [here](#).
 - November 14th: Investiture Ceremony for Dr. Milan Hayward
 - Chairperson Mary Jo will be speaking at the ceremony on behalf of Classified Staff.
 - RSVP to attend Investiture Ceremony by November 1st [here](#).

4. Upcoming Meeting

The next meeting will be held on November 13, 2024 @ 2:00PM via Teams.

Christy motioned to adjourn the meeting. Juanita seconded.
The meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jama Marshall Roy", is written over a light gray rectangular background.

Secretary