

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS MEETING**

Special Meeting

**Thursday, December 5, 2024
1:00 PM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 201A**

AGENDA

- I. Call to Order**
- II. Conflict of Interest**
- III. Roll Call**
- IV. Committee of the Whole**
 - A. *Approval of Prioritized Expenditures of One-Time Supplemental State Appropriation **Tab 1**
- V. Possible Executive Session Under the Authority of WV Code §6-9A-4 for the following:**
 - A. Review and Discuss Financial Update – HLC
 - B. *Review, Discuss, and Approve Hiring Offers
 - C. *Review, Update, and Approve Advance Planning for A&P Building
 - D. *Review, Discuss, and Approve Reassignment of Employee Duties
 - E. *Review, Discuss, and Approve Ongoing Evaluations of Employees
 - F. *Review, Discuss and Approve Reassignment of Board of Governor Duties
- VI. Adjournment**

**Denotes possible action item*

Tab

1

**Pierpont Community and Technical College
Board of Governors
Meeting of December 5, 2024**

ITEM: Approval of Prioritized Expenditures of One-Time Supplemental State Appropriation

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: **Item 1:** Be it resolved that the Board of Governors approves the spending of up to \$110,000 of the One-Time Supplemental State Appropriation for integration services to assist the College in upgrading Ellucian BANNER Self-Service to Version 9.

Item 2: Be it resolved that the Board of Governors approves the spending of up to \$50,000 of the One-Time Supplemental State Appropriation for upgrades to various classroom door locks to simply a student or instructor's ability to secure classrooms should the need arise in an emergency.

STAFF MEMBER: Dale Bradley

BACKGROUND: At the conclusion of FY 2024 Pierpont received a one-time supplemental appropriation of \$304,973 that was made available to the institution to address the increased employer's share of PEIA costs in FY 2024 and FY 2025. This funding could also be used to address other operational costs of the institution. Given the timing of the receipt of these funds and Pierpont's FY 2024 financial operational status, none of these funds were used to address FY 2024 employer's share of PEIA costs.

Throughout the Fall Pierpont's FY 2025 Tuition and Fee Revenues having been comfortably running ahead of the FY 2025 Tuition and Fee Revenue Budget based on increased Fall enrollments. Therefore, Pierpont Administrative Leadership determined the funds could be used for one-time strategic needs/investments in the institution.

Based on the above determination, the President's Council was directed to identify potential strategic uses for these funds. In determining and prioritizing potential strategic uses, the Council was to focus on investments priorities that addressed compliance needs, positive impact on enrollment, institutional financial health, and institutional accreditation.

Attached is the list of seven (7) projects and estimated costs ranked in order of priority.

Ideas for Strategic (Operational) Use of One-Time Supplemental State Appropriation
(Highest Priorities - Mandatory/Compliance, Enrollment, Financial Health, Accreditation)

Funds Available

One-Time Supplemental State Appropriation

\$304,973

Funding Uses

<u>Item</u>	<u>Project Description</u>	<u>Amount</u>	<u>Funds Remaining</u>	<u>Project Ranking Order</u>
1	Required system upgrade to Banner v. 9 (IE Consulting) Self-Service	\$110,000	\$194,973	1
2	Securing classrooms in emergency situation.	\$50,000	\$144,973	2
3	Establish Wifi at Aviation Center Hangar Area and Upgrade Classroom Wifi.	\$19,770	\$125,203	3
4	Font Refresh - Logo, etc	\$7,500	\$117,703	4
5	Corporate and Career Training (CCT) adjustment to Salesforce Application	\$10,000	\$107,703	5
6	New website design and implementation	\$70,000	\$37,703	6
7	Legislative - Government Support	\$30,000	\$7,703	7
Project Removed From Prioritized List				
*	HLC Accreditation Consultant - Accreditation	\$0		
Projects - Parking Lot				
*	PCTC Community Impact Study - Lightcast	\$17,500		
*	Professional review of organization and curriculum of our aviation maintenance program	\$20,000		
*	Emergency classroom communications system for Pierpont campus facilities.	\$100,000		
*	Consultant to assist us in developing program level student handbook	\$25,000		
*	Consultant to assist with Institutional Marketing Campaign	\$0		
*	Consultant review of Student Services	\$25,000		