

**PIERPONT COMMUNITY & TECHNICAL COLLEGE**  
**Board of Governors Policies and Procedures**  
**PP-3036**

**Short Title: ADJUNCT FACULTY**  
**Effective Date: July 1, 2005**  
**Amended: February 24, 2026**  
**Repealed:**

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**SECTION 1. PURPOSE**

To establish maximum number of credit hours part-time (adjunct) faculty may teach in an academic year. (Fall and Spring Semesters).

**SECTION 2.**

**2.1** In the interest of institution-wide educational quality, of integrity within the professoriate, and of the professional consideration due to part-time instructional personnel, Pierpont Community & Technical College will strive to maintain the following balance of full and part-time faculty.

**OVERALL**

	OPTIMAL	ACCEPTABLE	SHORT-TERM CONTINGENCY
2-year	35%	45%	55%

**SINGLE, MULTI-SECTION COURSE**

	OPTIMAL	ACCEPTABLE	SHORT-TERM CONTINGENCY
2-year	60%	70%	80%

It should be noted that standards established by the accrediting bodies for individual programs/disciplines take precedence over these recommendations.

The total workload for an adjunct faculty member at Pierpont is, then, 9 credit hours per semester.

**SECTION 3.**

**3.1** The President or his/her designee shall appoint a committee to monitor results in meeting ACCEPTABLE goals or moving toward OPTIMAL ones, assessing the viability of our recommended percentages, and exploring options for converting part-time assignments into full-time, tenure-track and renewable-term contract faculty positions, for which candidate pools may include applications from those who have served in an adjunct status and who meet the minimum qualifications as posted.